

## Direction VRIA no. 15/2011 – Determination of responsibility for fulfilment of tasks to ensure security at work on common workplaces in leased buildings and premises of airport operator

In compliance with the provision of § 1 of the Act No. 124/2006 Coll. on safety and health protection at work, to ensure safety and health protection at work on the lease of objects, premises and in activities carried out by legal entities and natural persons – entrepreneurs

### I ORDER

to incorporate, into the contracts with legal entities and natural persons as undertakes ensuing basic conditions for securing of labour safety and health protection at work (LSHP) following from the provisions of the Act No.124/2006 Coll. on safety and health protection at work and to amend certain Acts.

#### 1. Introductory provision

- a) The objective is to secure LSHP in common workplaces in compliance with applicable legal regulations in the section of LSHP, coordination of activities and mutual information.
- b) The basic legal statute regulating the rules of LSHP is the Act of the National Council of the Slovak Republic No. 124/2006 Coll. on safety and health protection at work and to amend certain regulations and related legislation (Labour Code, government decrees, execution regulations, sanitary regulations and Slovak technical standards).
- c) If employees of several employers do their jobs in one workplace, the employers conclude an agreement on coordination of activities, mutual information and scope of responsibility of each subject in securing labour safety.

#### 2. Basic obligations of the lessee

- a) Basic obligations of the lessee as an employer in the sphere of LSHP are specified by the Act of the National Council of the Slovak Republic No. 124/2006 Coll. on safety and health protection at work and to amend certain Acts and Labour Code.
- b) The legal entity or natural person - entrepreneur is responsible for permanent creation of conditions for safe work, he inspects the whole sphere of LSHP within the scope of his powers.
- c) The lessee establishes a safety and technical service in the section of securing LSHP pursuant to § 22 of Act of the National Council of the Slovak Republic No. 124/2006 Coll. on safety and health protection at work and to amend certain regulations and related legislation.
- d) Employer, who employs more than 100 employees establishes a LSHP committee as its advisory body under conditions specified in § 11 of the Act of the National Council of the Slovak Republic No. 330/1996 Coll. on safety and health protection at work and to amend certain regulations and related legislation.
- e) The senior officers of the lessee on all levels of management are responsible for the fulfilment of lessee's obligations in the sphere of LSHP in compliance with applicable regulations in the scope of their powers.
- f) In order to provide quick and effective assistance in case of emergency situation, operation breakdown and work injury the lessees are obliged to observe instructions of the airport operator for emergency procedure in crisis, give first aid up to medical aid (traumatology plan). In order to give first pre-medical aid the lessee is obliged to ensure training of necessary number of employees according to the § 8 sec. 1 letter a) par 3 of Act of the National Council of the Slovak Republic No. 124/2006 Coll. on safety and health protection at work and to amend certain regulations and related legislation.

### **3. Training of employees in the sphere of LSHP**

The employer – lessee is obliged to advise any employee on the commencement of his work of dangers at workplace, properly and in a provable way advise him of the regulations, instructions and rules for securing of LSHP in the conditions of the airport operator as well as to check the fulfilment of regulations in the section of LSHP. The same procedure has to be observed by the employer when transferring the employee to another job or on introduction of a new technology, operating procedures, machines and devices.

### **4. Securing of safety and health protection at work with technical equipment**

The lessee fulfils basic safety and technical requirements to specific technical equipment and the object set in the Regulation of the Slovak Office of Labour Safety No. 59/1982 Coll. as amended by the Regulation No. 484/1990 Coll. specifying basic requirements for securing safety and health protection at work and technical equipment and the Regulation of Ministry of Labour and Social Affairs of the Slovak Republic No. 718/2002 Coll., laying down details for securing of safety and health protection at work with technical pressure, lifting, electrical and gas devices and establishing technical equipment that are considered to be scrapped technical equipment.

### **5. General obligations**

- a) the costs related to the management of the object in securing prevention, preparation and implementation of measures for ensuring safety and health protection at work shall be covered by the owner (administrator) of the object,
- b) costs directly related to the operation of the lessee in terms of securing health protection at work shall be covered by the user (lessee),
- c) the lessees shall enable the lessor (owner of the object) to carry out regular inspection and reviews of premises used by them,
- d) to acquaint oneself in a provable way with basic principles of labour safety and behaviour for moving in the premises and to confirm the fulfilment of obligations following from them ( Annex No.1)

This direction sets minimum requirements to the lessees on providing for the tasks following from the provisions of generally binding regulations in the section of LSHP.

Textation of this direction and its annex may be used as an annex to the contract.

By this direction is repealed the Measure R/LK No. 4/2004.

## **PRINCIPLES of LSHP**

### **Basic principles of labour safety and behaviour for moving in the grounds and objects of the airport operator:**

Prior to entering the grounds of the airport the lessee or contractor is obliged to advise its employees of the principles of safe behaviour in the work place, with the rules of entry to and movement in the reserved space of the airport and with the transport rules of the airport.

#### **1) Movement of persons:**

- a) When walking move exclusively on reserved ways (footpaths) for pedestrians. Where the way for pedestrians is not marked, the pedestrians use the left side of the way.
- b) Keep safety rules for entry into public area and reserved area of (non-public) premises of the airport.
- c) You have to undergo an inspection when entering the reserved premises of the airport.
- d) Enter the reserved area of the airport after presenting valid ID card or permission.
- e) Respect information, ordering, warning or banning signs and boards.
- f) Use necessary personal protection means depending on the character of the carried out work and also depending on the building you are staying in.
- g) Do not enter operational buildings and operational flight area without an escort.
- h) Do not enter the airport grounds under the influence of alcohol and other drugs and also observe the prohibition to consume alcohol and drugs in the grounds of the airport.
- i) Do not temper with the technical equipment of the airport operator without reason.
- j) Do not carry out work for which you have no professional qualification.
- k) Any work outside the designated or leased premises in the grounds of the airport may be carried out only with the consent of the airport operator.
- l) Inform the competent employee of the airport operator in case of a health damage (of your own and also of other employees), in case of damage on any equipment and defects of equipment.

#### **2) Movement of motor vehicles:**

##### **Public precincts**

- a) The movement of a vehicle in the public precincts of the airport is regulated by road signs and maximum permitted speed limits.
- b) Unloading and uploading is made only in places reserved for it under conditions determined by road signs.
- c) Parking and laying up a car is possible only in reserved car parks.

##### **Reserved – non-public precincts**

- a) Only legal entities or natural persons with a valid permission are allowed to enter the reserved precincts of the airport by car.
- b) The driver is obliged to undergo security inspection on entry and exit.
- c) The maximum permitted speed on the ways in the non-public precincts of the airport outside the operational flight area is 30 km/hour.
- d) Parking of motor cars is possible only in designated area of roads.
- e) Vehicles of foreign organizations carrying freight to the airport may move in the grounds only accompanied by a responsible employee.
- f) The maximum speed on the dispatching area of the airport and on the way for motor vehicles is 20 km/h and in the vicinity of an airplane it is 5 km/h.
- g) An airplane has always the right of way with regard to other participants of traffic on airport-operation area and other operating areas of the airport.